

# Privacy Policy

The Privacy policy set out below details how CanYa Services Pty Ltd ACN 618 896 941 manages your personal information and sets out your rights and obligations that both CanYa and you have in relation to your personal information.

By accessing the CanWork platform and using any affiliated services offered by CanYa you accept and agree to the terms contained within the CanYa User agreement which includes your consent to, and authorization of, use and disclosure of your personal information in accordance with this Privacy Policy.

## 1. COLLECTION OF PERSONAL INFORMATION

CanYa provides a digital platform for users to find quality providers who offer digital services. If you fail to provide information requested by us we may be unable to provide some or all of our services offered through CanWork.

CanYa collects personal information when you register with us on CanWork. This information may include, but is not limited to, your name, address, phone number, contact details, birth date, gender, occupation, interests, and application details for verification services. We might also give you the option of providing a photo or video to be associated with your CanWork account. It is your responsibility to update your details on the CanWork platform when your personal details change.

You are not anonymous to us when you log into the Site or post any content (including jobs, tasks, comments or feedback) on CanWork or any associated forum.

CanYa may collect and share with other users and service providers information about the way you use our services, including (but not limited to) the transactions you enter into on CanWork platform, your feedback rating, the jobs you make, the comments you post, and the transactions you enter into.

When you use the CanWork platform to post a task, or make an offer on a job, or comment on a job, or provide feedback on other users, or otherwise communicate in a public forum on the CanWork platform your user ID and all the material that you post is visible to other CanWork users and is also publicly available to other internet users. We strongly encourage you to use caution and discretion when posting.

CanYa accepts no responsibility or liability whatsoever for, the disclosure or use of personal information which is voluntarily posted by you in any publicly accessible area of the CanWork platform.

CanYa may also receive and record information from your computer or device, including IP addresses, cookies, software and hardware attributes and your page requests.

In addition to data collected from your submissions, we may also collect data on your internet behavior from Facebook, other social media sites, and other services. If you use a location-enabled CanYa service, We may collect and process information about your actual location (for example, GPS signals sent by your mobile device). We may also use a range of different technologies to confirm your location.

CanYa may use the information collected by it to provide the CanWork Services, including (but not limited to):

- to provide you with the CanWork service. This may include information collected from you to verify your identity. We may also use this information to establish and set up your account, verify or re-issue a password, log your activity and contact you when required.
- to improve our services to you and customize your CanWork experience. We may also use this information to track any fraudulent or inappropriate activities and monitor content; or
- to maintain appropriate business records and comply with all relevant obligations imposed by applicable legislation or regulatory bodies. In the event you deactivate your CanWork account, we will keep your information for a limited period in order to comply with the above obligations.
- To send you marketing communications about products, services, promotions or third party providers that may integrate or be affiliated with the CanWork service. This may be via email, SMS, telephone or targeted online advertisements. We take steps to limit direct marketing and only send you information which we believe will be of interest or relevance to you.

If we collect, use or disclose any information from you that is not personal information, but is sensitive information (such as information involving police investigations) then we will seek consent directly from you. We will not use or disclose your sensitive information for any other purpose unless the purpose is directly related to the primary purpose for which the sensitive information was collected.

## 2. COOKIES

Any computer or device you use to access the CanWork platform may store a cookie or anonymous identifier, which is designed to save you time each time you revisit the CanWork platform.

CanYa may use cookies and anonymous identifiers for a number of purposes including, but not limited to:

- accessing your information when you sign in;
- keeping track of your preferences;
- directing specific content to you;
- Reporting on CanYa's user base; and
- To improve CanYa's services.

We may also use cookies or anonymous identifiers when you interact with our affiliate service providers (for example, when you integrate your CanYa account with your Facebook profile).

You agree that if you change the setting on your computer or device to block or restrict cookies in any way, the CanWork platform may not work as intended. Some functions on the CanWork platform may not function properly and inhibit your ability to utilize all the CanWork features available.

## 3. THIRD PARTIES

Any personal information collected from you will not be exchanged, sold, rented or otherwise disclosed to third parties without your explicit consent.

We may combine information we collect automatically with your personal information in order to improve our services, content and/or advertising.

We may provide your personal information to third parties, only in order to operate the CanWork platform and fulfil any obligations imposed on us by applicable laws and regulations including preventing fraud and illegal activities.

Your personal information may be disclosed if CanYa goes through a business transition, merger, sale or acquisition. In the event this occurs, CanYa will notify you prior to any disclosure of personal information.

#### 4. RETAINING YOUR PERSONAL INFORMATION

CanYa will only retain your personal information for as long as reasonably necessary to fulfill the purposes for which it was collected. In some circumstances, we may be required to retain your personal information for longer periods of time in order to:

- maintain and continue operations of the CanWork platform, e.g. ensuring we have an accurate record of dealings with you including any jobs, complaints or transactions that have occurred; and
- maintain a record of closed accounts in order to comply with applicable laws and relevant regulatory bodies. This may include preventing fraud, collecting fees owed, resolving disputes, troubleshooting problems, assisting with investigations and otherwise enforcing any actions that CanYa deems appropriate.

#### 5. ACCESSING PERSONAL INFORMATION

We will allow you to access, edit, update and/or delete the personal information that we hold about you through your CanWork account.

We may retain your personal information if we are legally obligated to do so or you make a request that is unreasonable, requires a disproportionate amount of technical effort or is not within CanYa's control (for example, removing transactions from the Ethereum blockchain).

When you delete information from the CanWork platform, residual copies of that information may remain on our internal servers, as well as any corresponding information on our back-up systems. This information may not be immediately deleted.

#### 6. SECURITY

We take great care to maintain the security of the CanWork platform and your personal information in order to prevent unauthorized access, loss, misuse, alterations, destruction or damage. This involves constant updates to our internal procedures and technology standards. We ensure that any third party processing your personal information equally provide high levels of compliance with confidentiality and security standards. The transmission of data via the internet is not completely

secure, and although we will do our best to protect your personal information we cannot guarantee the absolute security of your personal information transmitted through the CanWork platform. Any information uploaded is transmitted at your own risk.

Further information about our data security and procedures may be made available on request.

## 7. CHANGES TO THE PRIVACY POLICY

CanYa reserves the right to update this policy from time to time. We will endeavour to notify you of any changes. Your continued use of the CanWork platform constitutes your acceptance and agreement of any updated terms.

## 8. CONCERNS

If you have any concerns about how we handle your personal information or would like further information, please contact [support@canya.com](mailto:support@canya.com). CanYa takes the handling of personal information very seriously and will respond to any requests as soon as practicable.

CanYa will only publicly share information that is available on your CanWork public profile for the purposes of improving our service. Any material that is shared directly with CanYa or its affiliated entities in relation to concerns or questions will not be disclosed.